**Epicentre recruits a Study coordinator (M/F)
based in Ndhiwa- Kenya**

Epicentre is a non-governmental organization created in 1986 by Médecins Sans Frontières, whose activities include research, field epidemiology and training. Epicentre is a World Health Organization Collaborating Centre for Research in Epidemiology and Response to Emerging Diseases. Epicentre follows its activities from Paris, Geneva, Brussels, London, Dakar, Yaoundé, Le Cap, Dubaï, New-York and from its research centres in Uganda and Niger.

Mission and Responsibilities
Based in Ndhiwa sub-county (Kenya) and under the responsibility of the Principal Investigator based in Cape Town, the study coordinator will be in charge of the implementation and monitoring & evaluation of a HIV population survey. Following a baseline survey the aim is to provide an evaluation of the HIV cascade of care, ART coverage, HIV prevalence and HIV incidence in Ndhiwa area. HIV will be also assessed in terms of access and coverage to HIV testing.
The study coordinator will lead and provide oversight and guidance on the implementation of the HIV community survey within scope, budget, timeline, and acceptable quality levels in order to achieve high quality and timely results and deliverables.
The study coordinator will work with other members of the study team in Ndhiwa, and will collaborate with the MSF teams in Ndhiwa and Cape Town. (S)he will ensure that the security rules are followed by the study team according to the MSF rules in the field.

Main activities
1. Participate to the elaboration of work plan, standard of procedures (SoPs) of the study and update them accordingly all along the study.
2. Identify and report protocol deviations to the Principal Investigator.
3. Be responsible of the implementation, monitoring and evaluation, and the coordination of the study in the field including the preparation phase (field sensitization, national HR recruitment, etc).
4. Ensure the appropriate filling of the study forms and registers and the appropriate matching of the study ID between the data collection forms and the laboratory samples. Ensure SoPs and safety procedures are in place.
5. Ensure that participants' enrolment and informed consent for participation in the study is followed, as well as participant's counselling.
6. Ensure study laboratory specimens are safely transported regarding the international standard procedures from the field to the different laboratories where the samples will be analyzed.
7. Provide a training to the study team on filling the study forms, inclusion and consenting procedures, the collection and transport of biological, data entry file organization, etc).
8. Recruit the study staff in collaboration with MSF team in the field, and manage the study team.
9. Ensure a regular contact with the Principal Investigator, as well as with other partners involved in the study.

Candidate requirements
o   Diploma in public health/ epidemiology (clinical research assistant can be considered if experience in operational research)
o   Medical background (medical doctor, nurse, medical biologist)
o   Experience in project management and coordination in resource-limited countries preferably with MSF
o   Fluent English (speaking, reading, writing)
o   Knowledge of software for data entry (EpiData), working experience with Word and Excel
o   Dynamic, rigorous, with good management skills and able to work within a team
o   Good communication skills, project management skills
o   Experience in field research (especially population surveys) conducted in resources-limited countries
o   Interest in research on HIV

Conditions
Field 5 months' contract starting beginning of August 2018, position based in Ndhiwa, Kenya.
Applications should be made online before July 23rd 2018 by completing the form: http://epicentre.msf.org/en/job-opening

For complementary information about this position, or if you encounter difficulties to apply, please contact: recrutement@epicentre.msf.org .
Only shortlisted candidates will be contact